

**Oxhill Parish Council**  
**Minutes of a Parish Council Meeting**  
**held on Tuesday 3<sup>rd</sup> December at 8.00pm in the Village Hall**

Councillors Present

Cllr Harbour (Chairperson), Cllr Rivers-Fletcher, Cllr Robertson and Cllr Stuart

Clerk to the Council, Mrs C Coles, District Cllr John Feilding and three villagers

**19/71. Apologies for absence**

Cllr Chris Williams (unwell)

**19/72. Co-option of new Councillor**

Reuben Connolly was co-opted and welcomed onto the Parish Council. He signed the Acceptance of Office form.

**19/73. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda**

There were no interests to declare.

**19/74. To approve and sign the minutes of the meetings held on 10<sup>th</sup> September 2019**

The minutes of the previous meetings were approved and signed.

**19/75. To note any matters arising from the minutes not included on this agenda for report only**

There were no matters to discuss.

**19/76. Public Participation Session**

A villager spoke about the planning application at Homestead. The plans keep changing and the road is narrow. This application is currently being considered by the Parish Council.

A villager spoke about the wildflower planting on verges. He noted that Whatcote sort out their own grass cutting and get a payment from NCC. The Parish Clerk will look into this for Oxhill.

**19/77. To receive a report from the County and District Councillor**

Cllr Feilding noted there is little going on due to purdah and the General Election on 12<sup>th</sup> December. He has received contact details for an ORBIT property agent. Non UK residents will need to have legal immigration status to continue to live in the UK after Brexit. They have to register by 2021. Cllr Feilding to forward the details for the newsletter and website. Details of two community transport schemes were handed over, UBUS and VASA. To use VASA, the volunteer driver is paid 45p per mile and a £3 admin fee. Two hours of waiting time is included in the booking.

**19/78. To discuss the drainage in Leys Field**

Mr Grenville Moore (a former Parish Councillor) had emailed the residents of Main Street and Whatcote Road to ask for honest replies following the heavy rainfall a few weeks ago. There were a few replies and flooding occurred in some properties. Mr Moore suggested that a letter is sent from the Parish Council to Stratford District Council to note the problems. Relevant correspondence and a video would be included with the letter. Mr Moore would be happy to walk around with someone to show them the problems. The drainage should be completed before any more houses are completed.

*Action: Mr Moore to email the letter to the Chair and Cllr Feilding.*

**19/79. To receive an update on Traffic Calming**

Cllr Rivers-Fletcher had produced a paper and circulated it. Speeding is occurring still. Road bumps or chicanes would reduce speeding but measures are limited without street lighting. One method of control could be to park box trailers which would be lit with cameras. This would cost £1K to implement and need the consent of villagers. Proposed by the Chair and seconded by Cllr Robertson to allocate £1K to this idea.

*Action: Cllr Rivers-Fletcher to put a note in the Oxhill News. It is hoped that volunteers will form a sub-committee.*

**19/80. To receive an update on planning**

*New Applications*

- 19/03143/FUL, *Erection of car port at Cariad, Green Lane.* The Parish Council objected to this but it has been withdrawn now.
- 19/03160/FUL, *Proposed extension to reinstated garage and alterations to rear elevation at The Orchard, Rouse Lane.* No objections from the PC.
- 19/02378/FUL, *Demolition of existing garage and construction of new outbuilding to provide ancillary living accommodation (annexe) to existing dwelling and construction of new timber garage and store at Auchneiven House, Whatcote Road.* No objections from the PC. A CIL document is missing from the application.  
*Action: The Parish Clerk to email SDC.*
- 19/03100/FUL, *Proposed annex comprising ancillary bedroom accommodation at Homestead, Main Street.* Under consideration.
- 19/03206/FUL, *Creation of hardstanding area enclosed by a 1.2m high precast concrete panels to be used for equestrian manure waste area linked to the equestrian use of the wider site. Creation of additional hardstanding to link the manure waste area to the existing track to provide access at Oxhill Centre, Banbury Road.* No objections from the PC.

*Older Applications*

- 19/02884/FUL, *Demolition of existing lean-to and construction of single storey extensions to 3 sides at Oxhill Village Hall.* Supported by PC.
- 19/02108/TREE, *Tree work at The Granary, Rouse Lane.* No objection by SDC.
- 19/02652/FUL, *Installation of 2 wood drying kilns (retrospective) at Windmill Farm, Red Horse Vale Ltd.* No objections by PC. Granted by SDC.
- 19/02258/COUQ, *Prior approval notification for the change of use of agricultural building into 3 no. Dwellings including associated operational development under Class Q (b) at Stonecroft House.* Granted by SDC.
- 19/02735/TEL28, *Installation of fixed line broadband electronic communications apparatus 1 no. 9 metre pole in Whatcote Road.* For info only.
- 19/01312/FUL, *Demolition of existing pre-fab bungalow. Erection of new 4 bedroom dwelling at Armdale, Green Lane.* Granted by SDC.
- 19/01773/FUL, *Full planning application for the erection of a storage building at Windmill Farm, Red Horse Vale Ltd, Banbury Road.* Granted by SDC.
- 19/01774/FUL, *Full planning application for the erection of an extension to the previously approved 10/01607/FUL B8 storage building at Windmill Farm, Red Horse Vale Ltd, Banbury Road.* Granted by SDC.

Cllr Stuart spoke about the retrospective planning at Church Farm which was refused in April. The matter is currently an open case and being dealt with by Enforcement at SDC.

*Action: Cllr Stuart to follow up with SDC.*

**19/81. Financial Report**

*The following payments were approved:*

£19.76 to L Stuart (website)

£468.00 to Tysoe Childrens Group (newsletter printing)

£44.00 to Oxhill Village Hall (Repairs and renewals to the village notice-board)

£5.00 to WALC (purchase of Good Cllr Guide book)

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*To consider a grant request from Oxhill Village Hall*

A grant request had been received from Oxhill Village Hall to help with renovations costs. This is the first request for money from them. It was agreed to ask for more information about total planning costs and more detail of ongoing expenses and fees.

*Action: The Parish Clerk to email Jo Collings.*

*To review the current budget and forecast to 31<sup>st</sup> March 2020*

The current budget sheet was reviewed. The Parish Council are currently working to budget.

*To look at Income, Expenditure and Plans for 2020/21*

Ideas for plans and expenditure for the coming year include:

- Bench outside the church with a nameplate (£500.00).
- Purchase and installation of mobile chicanes to help with speed reduction (£1500.00).
- More waste/dog bins located around the village (£700.00).
- Three new bus shelters on a 1 per year basis (£4K each).
- More proactive stance on flooding to include short term measures like acquiring a stock of sandbags and longer term actions of persuading the relevant authorities (£300.00 short term).
- Review of documentation provided to new residents to potentially include a footpath map (£100.00).
- Small lockable filing cabinet for PC documents in the village hall (£100.00).
- Frequent updating of the village on security matters.
- Assets of Community Value to be registered.
- Review of Green credentials including piloting a collective scheme for solar panels on roofs of houses, a charging point for electric vehicles and the planting of wild flowers on the verges.

These ideas and costs will form part of the budget discussions at the next meeting in January.

**19/82. To receive the following correspondence**

The following correspondence had been circulated:

- WALC, Poster re temporary road closures for Playing Out
- WALC, Training course on setting precepts
- SDC, Non compliance with landscape conditions at Cariad, Green Lane.

**19/83. To receive Councillors Reports**

The poor condition of Gilks Lane was reported again.

*Action: The Parish Clerk to report to Highways.*

Flooding at the top of the village was reported. There are a lack of ditches.

*Action: Cllr Stuart to forward to the Parish Clerk to report.*

**19/84. Date and time of next meeting**

Tuesday 14<sup>th</sup> January 2020 at 8pm.

There being no other business to discuss, the meeting closed at 9.25pm.

DRAFT